

IPRS Implementation Steering Committee

Meeting Minutes – February 20, 2002

Attendees: IPRS Implementation Steering Committee

Karen Andrews, Pathways
Barbara Moore, Tideland
Gary Imes, DMH/DD/SAS
Art Costantini, Southeastern Center
Melanie Thomas, Alamance-Caswell

Bob Stayton, Sandhills
Vince Joyce, Mecklenburg
Mark Robeson, Lee-Harnett
Diane Poe, CenterPoint

IPRS Implementation Support and guests

Rick DeBell, DMH/DD/SAS
Dionne Bounds, Southeastern Regional
Daniel Harrison, CenterPoint
George Scott, Blue Ridge Center
Carol Duncan Clayton, NCCCP
Jack Chappell, Controller's Office
Bleecker Cooke, DMH/DD/SAS - Maximus
Bob Duke, Controller's Office
Paul Tax, Blue Ridge Center
Sharlene Brown, EDS
Cathy Bennett, EDS
Joyce Sims, EDS
Shannon Jones, EDS
Jack Parsons, Blue Ridge Center

Division Implementation Team

Shawn Holland, DIRM
Betty Cogswell, DMH/DD/SAS
Anita Curtis, DMH/DD/SAS
Cheryl McQueen, DIRM
Rick Olson, DIRM
Jean Renew, DMH/DD/SAS
Deborah Merrill, DMH/DD/SAS

Handouts

- Agenda
- IPRS Implementation Steering Committee Meeting Minutes 1/16/2002
- IPRS Rollout Implementation Schedule (Revised)
- IPRS Rollout Implementation Phase Selections With Clients and Pop. Groups

1) Introductions / Announcements

2) Review and approve minutes

The committee approved the January 16 meeting minutes for posting to the web.

3) The State Plan (Gary Imes in Art Eccleston's Absence)

- The State Plan went to the Committee on Governmental Operations 2/19/02 for approval. The request for reimbursement to LMEs for moving to IPRS was approved (\$75,0000 per LME for a maximum of 20 LMEs).
- The term "Area Program" will be used instead of "LME" in the MOA only.
- Gary mentioned that funds would probably be distributed at the end of the implementation period. Bob Duke mentioned the Controller's Office might be able to start paying the LMEs monthly once costs have been incurred, but only after the Division identifies the 20 LMEs.

4) IPRS Implementation Planning (Betty Cogswell)

- Betty presented the IPRS implementation phase selection matrix to the committee and asked for its approval of the concept illustrated by the document. The selections shown are those made by each Area Program. The committee did approve the concept with the understanding that further analysis may result in a recommendation to move Area Programs from one phase to another.
- Gary Imes emphasized that it is the Area Program's responsibility to get a solid commitment from their vendor to complete the required work specified within the MOA (see below) between the Division and Area Program.
- Gary Imes mentioned his concern that travel and budget restraints could effect one or more of the implementation phases.
- MOA Development and target completion dates
 - The MOAs will have key dates tailored for each phase.
 - Bob Duke mentioned that the MOA requires statements regarding Year-end settlement of UCR dollars based on expenditures. Also, May and June claims can be filed through 8/31/02.

- After the MOA has been updated with Bob comments, a draft of the MOA (Division and New Area Program) will be sent to Barbara Moore of Tideland for review by her committee and to the legal department for final review and comments.
- For planning purposes, each implementation phase will "formally" complete at the end of the last month of the phase: Phase 1 - September 30, 2002; Phase 2 - December 31, 2002; Phase 3 - March 31, 2003 and Phase 4 - May 31, 2003). The Area Programs will actually move to production on one of the last month's Medicaid check write cycles.

5) **IPRS Communications and Training (Betty Cogswell)**

EDI / IPRS training on 834, 837 and 835 transactions - February 26 – 28, 2002 at Elk's Lodge

- Daily session - 9am to 5pm
- Attendance - 120 people, including vendors
- Sessions will be highly technical. The pilots and their vendors will attend.
- The Goal is to help Area Programs make a good start on their data mappings for each of the EDI transactions (834, 837, 835).
- Mark Robeson reported a concern from the MIS Forum that the large attendance would take away from the sessions. Betty responded that if more sessions were needed, we'd have them. Must avoid getting bogged down with HIPAA questions and Client Eligibility issues.
- Karen suggested asking vendors to sponsor refreshments for trainings in the future. Gary Imes mentioned wanting to avoid situations potentially unfavorably viewed by State auditors.

Consolidated meeting of AP Directors, FO's and IMIS Managers- March 1, 2002, 10am – 12pm, Greensboro Human Resources Bldg.

- The 1:30 - 2pm block is for the CDW discussion. Carol Duncan Clayton will call Gary Imes Friday afternoon to let him know if division staff needs to attend this block. Daniel Harrison of CenterPoint will email Betty Cogswell some additional questions from the finance meeting.
- The two pilot programs will be sharing information with this group. The Council will have a conference call with the pilots and the Division prior to the 3/1/2002 training.
- Attendees staying beyond 12pm will be provided lunch.

Updates to IPRS Web Site

- The IPRS web site was updated on 1/31/2002. New sections were added for Client Eligibility, Presentations, Statewide Implementations, EDI Transactions, Communiqués and Training. Two FARO Fall 01 presentations were added to Presentations and a correction was made to the Child MH Target Population information.

6) **Escalation of Policy Issues**

- Regarding Carol Clayton's December 17, 2001 letter. Mr. Visingardi, DMH/DD/SAS Division Director is reviewing Tara's drafted response to Carol's Letter.
- Art Harris' DefCom7 Group (reported by Cheryl McQueen)
 - Working on standardization of codes and services
 - Identifying state service codes that map to Medicaid codes. Ensuring HIPAA compliance is the goal.

7) **Open Discussion**

- Gary Imes stressed the Division is attempting to help the area programs as much as possible.
- Gary Imes said to send technical questions to Shawn Holland and Cheryl McQueen and to copy Betty Cogswell and Jean Revenew to ensure the Division stays informed.
- Mailboxes will be set up for technical and training questions. Questions and answers will be posted to the web periodically.

Next Meeting

March 20, 2002, 1- 3pm, NC Council - 1318 Dale St., Suite 120